

CAREER OPPORTUNITY



Venora Group is a distinguished leader in Mechanical, Electrical, Plumbing (MEP) Engineering and Telecommunications in Sri Lanka. Renowned for our innovative solutions and high-quality standards, We proudly hold ICTAD EM1 category registration and ISO 9001 certification. Our commitment to excellence drives us to deliver exceptional results across all projects, establishing us as a premier service provider in the industry. Join our dynamic team to work on impactful projects, advance your career, and be part of a forward-thinking and supportive environment.

STORES MANAGER

We are looking for an experienced and detail-oriented Stores Manager to oversee inventory and store operations across our island-wide projects. The ideal candidate will be responsible for managing site stores, ensuring efficient stock management, and leading the store team to support multiple projects.

Key Responsibilities:

- Manage and lead store staff across multiple project sites, ensuring effective performance and adherence to company policies.
- Maintain and monitor inventory levels at all site stores, implementing stock control procedures and addressing discrepancies promptly.
- Oversee and verify Goods Receipt Notes (GRNs) for all site stores, ensuring accurate and timely submission to the finance department.
- Coordinate with site managers and project teams to ensure seamless supply chain operations and resolve site-specific issues.
- Ensure the security and efficient operation of all site stores, maintaining a safe and organized work environment.
- Liaise with the purchasing department, suppliers, and vendors to manage procurement and delivery schedules for island-wide projects.
- Prepare and review detailed inventory reports for all site stores, ensuring compliance with regulatory standards.

Qualifications:

- Bachelor's degree in Supply Chain Management, Business Administration, or a related field.
- 5 years of experience in store management or a similar role.
- Strong leadership and organizational skills.
- Excellent communication and interpersonal abilities.
- Proficiency in inventory management systems and MS Office.
- Ability to manage multiple tasks and work effectively under pressure.
- Knowledge of regulatory standards for inventory management.

To apply, please email your CV and the contact details of two non-related referees within 7 days of this advertisement. Ensure that the position you are applying for is clearly indicated in the subject line of your email.

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