

Security Operations Assistant-IT

KEY RESPONSIBILITIES

- Manage and ensure proper operation of end user equipment and IT facilities including Computers and other peripheral devices while ensuring all devices have adequate network connectivity
- Install and ensure proper operation of all software installed on end-user devices
- Respond to Service Desk inquiries in an efficient and courteous manner whilst providing immediate solutions on IT related issues and follow-up to ensure issues have been resolved
- Maintain, manage, and implement PCI DSS and ISO recommendations
- Manage and maintain Data Loss Prevention (DLP), Privileged Access Management (PAM), and Endpoint Security solutions to ensure robust information security.
- Administer Windows Servers, Active Directory (AD), and endpoint devices for optimal performance and security.
- Oversee and manage Windows patch management solutions to ensure systems are up-to-date and compliant.
- Administer Network Attached Storage (NAS) and Storage Area Network (SAN) systems to support data storage and recovery needs.
- Manage and maintain corporate email solutions to ensure secure and reliable communication.

EXPERIENCE & QUALIFICATIONS

- Possess a minimum of 2 years of experience in IT industry preferably in the Banking / Finance industry
- Full / part professional qualification in IT Infrastructure
- HND or Bachelor's degree in IT
- Strong problem solving, Incident handling, troubleshooting and analytical skills
- Must be a team player with good communication / negotiation and interpersonal skills

Interested candidates are invited to forward their CVs to career@cargillsbank.com mentioning the post applied for, in the subject line of the email on or before **02nd March 2026**.

Head of Human Resources

Cargills Bank PLC,

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