

DATA PROTECTION OFFICER

YOUR ROLE

- Act as the primary point of contact within the Group for team members, regulators, and relevant public authorities on all matters relating to data protection.
- Ensure that company policies and procedures comply with the requirements of the PDPA and are applied consistently across the Group.
- Design and deliver data protection and privacy training programmes for team members involved in data handling and processing activities.
- Conduct data protection and privacy audits to assess compliance and identify areas for improvement.
- Evaluate, recommend, and support the implementation of appropriate data security tools and controls.
- Monitor emerging trends, regulatory developments, and legislative updates in data protection, and ensure the Group remains aligned with applicable standards.
- Maintain required records and documentation in accordance with regulatory and internal requirements.

YOUR PROFILE

- Bachelor’s degree in Law, Computer Science, Information Technology, or a related discipline.
- A minimum of two (2) years’ experience in a similar role, preferably within a reputed group of companies.
- Demonstrated hands-on experience in the interpretation and application of data protection laws and best practices.
- Ability to work independently and effectively liaise with diverse teams across multiple locations.
- Proven ability to handle sensitive and confidential information with discretion and integrity.
- Strong verbal and written communication skills with a high level of attention to detail.

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George Stuart



BELIEVE

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