ASSISTANT ACCOUNTANT

YOUR ROLE:

- Preparing monthly, quarterly and annual financial statements for given entities at group level.
- Reviewing financial statements for given entities at Group level.
- Performing month-end General Ledger closing function.
- Reconciling monthly intercompany balances and preparing periodic consolidated financial statements.
- Prepare cash flow reports and annual budgets and forecasts.
- Preparing management reports and month-end reports as requested by the management.
- Preparing periodic tax computations and responsible for all RAMIS reporting requirements.
- Laise with tax authorities/ consultants and coordinate all tax matters.
- Laise with auditors/banks and other third parties.
- Facilitate the team and ensure that they are in line with company policies and deadlines.

YOUR PROFILE:

- A Bachelor's degree in Finance or Accounting from a recognized University or Institute.
- Qualified in ICASL/CIMA/ACCA.
- Minimum 07 years of overall experience and 03 years of experience in a similar role.
- Sound knowledge of taxation, IRD related compliances and accounting standards.
- Excellent leadership skills with a passion to deliver results.
- Self motivated individual a team player to lead cross functional teams.
- High standard of technical, analytical & reporting skills.
- Fluency in written & spoken English.
- Conversant with MS Office packages and proficiency in Advanced Excel.

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