



**We are on a Journey to bring
prosperity to our Nation & its people.
Do you like to be a part of it???**

Regional Development Bank, as the premier state owned development bank in Sri Lanka with a network of 272 branches island-wide and with over 3000 manpower strength, invites applications from dynamic and result-oriented individuals with relevant qualifications and experience for the following post.

ASSISTANT MANAGER – Board Secretariat

Job Location: Board Secretariat Division – Head Office

Key Requirements

- Possess LLB degree.
- Be an Attorney-at-Law.
- Possess Notarial License in both Sinhala and English language to practice in judicial zone of Gampaha.
- Possess Company Secretarial License.
- Minimum of 02 years experience in Legal/Board Secretariat in a public/private banking or financial sector.
- Strong knowledge of corporate governance, legal documentation, and regulatory framework.
- Be computer literate.
- Proficiency in English is essential.
- Age below 35 years.

SERVICE CONDITION

The appointment will be made on Contract basis initially for a period of 02 years.

REMUNERATION

An attractive remuneration will be offered to the selected candidate.

HOW TO APPLY

Please forward your completed resume with contact details of two non-related referees to **careers@rdb.lk** on or before **July 18, 2025** with the respective post marked as the subject of the e-mail.

Any application not meeting the above required eligibility criteria or submitting incorrect information will be rejected at any stage of recruitment without any further notice. The Bank reserves the right to call only the shortlisted candidates and postpone or cancel the recruitment.



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பிரதேச அபிவிருத்தி வங்கி
Regional Development Bank



Chief Human Resources Officer
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