

Trainee Associate - Finance And Accounting Operations

Sri Lanka

JOB DESCRIPTION

We seek young, part qualified students pursuing CASL, CMA, ACCA, CIMA, or AAT, who are looking to obtain on-the job and off-the-job accredited training together with professional and personal development opportunities provided by a leading company in Sri Lanka.

Job Responsibilities

- Processing Accounts Payable related transactions while ensuring accuracy, completeness and timeliness
- Checking and verifying details and to focus on continuous improvement of accuracy and efficiency
- Planning and organizing work methodically according to the priorities and deadlines
- Facilitating information requirements on internal & external audit
- Working closely with internal and external stakeholders to ensure that deadlines are met

Candidate Profile

- Following CA/CIMA/ACCA/CMA/AAT
- Student who are looking for Executive level training of CA will be an added advantage
- Ability to learn quickly and work with minimum supervision
- A dynamic, self-starter with a keen eye for detail and a focus on continuous improvement
- A team player with a positive attitude
- Competent in MS Office Package, specially MS Excel
- Previous work experience is not required

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JOB INFO

Job Identification	2023
Posting Date	05/23/2025, 03:28 PM
Apply Before	06/08/2025, 11:55 PM